



The Gateway Chapter of
SportsTurf
MANAGERS ASSOCIATION

Experts on the Field, Partners in the Game.

Chapter Constitution &
ByLaws

Amended 2-10-2010

**CONSTITUTION
ARTICLE I**

Name: *The name of this organization shall be The Gateway Chapter of the Sports Turf Managers Association (GCSTMA), a not for profit organization.*

ARTICLE II

OBJECTIVES: *The objectives of this association shall be:*

- A)** *To encourage and promote research and extension with sports fields in this region in cooperation with the University of Missouri and other institutions of higher learning.*

- B)** *To foster and promote the dissemination of useful information on the establishment and maintenance of better sports fields in:*
 - (1)** *Parks and Recreation*
 - (2)** *Schools and Universities*
 - (3)** *Professional Venues*
 - (4)** *Players, Coaches, Athletic Directors, Etc.*

- C)** *To cooperate with:*
 - (1)** *The National Sports Turf Managers Association*
 - (2)** *Other State and Federal agencies.*
 - (3)** *Golf Course Superintendents Associations.*
 - (4)** *Other Sports Turf Managers Associations.*
 - (5)** *Lawn Care/Landscape Associations*
 - (6)** *Irrigation Associations*
 - (7)** *Sod Producers Association.*
 - (8)** *State, County and Municipal Park and Recreation Associations*

- (9) *Other allied associations, organizations, businesses and individuals interested in better turf grass and sports fields practices and products.*

ARTICLE III

MEMBERSHIP:

There shall be five classes of membership in the association as follows:

Regular Member:

Any person that pays the prescribed annual dues, Under Individual Membership, one name will be listed in the Membership Directory. The individual membership is transferable. Sports Stadium, School or University, Athletic Association, or Parks and Recreation Department or any person involved in the management of sports turf at a facility listed above:

Shall consist of a Lead member with each additional person from same facility getting membership at a reduced price:

Contractor/Commercial Member:

Supplier /Contractor or any person who participates in the industry by selling services, products or information:

Shall consist of a Lead member with each additional person from same Company getting membership at a reduced price

Student Membership:

The student must be currently enrolled and must submit a photocopy of current student ID. There are no voting privileges. Student will be listed in the annual Membership Directory.

Academia Membership (Complimentary):

Any person currently teaching in higher education or high school. Non-voting member. Individual will be listed in the annual Membership Directory.

Affiliate:

This includes Coaches, Athletic Directors, Administrators, owners, trainers, equipment managers, volunteers, Etc.

ARTICLE IV

BOARD OF DIRECTORS:

The Board of Directors shall consist of the elected officers and one (1) director at large to be elected by the majority vote of the membership. One (1) director at large shall be elected at the annual membership meeting for the term of three (3) years, If a director fails to meet the attendance requirement, the Board of Directors shall, at their discretion, relieve the director of his/her duties and choose a qualified member of the Chapter to fill his/her vacancy as provided for in the BY-LAWS, ARTICLE II SECTION III. Any director may be removed from the Board at any time with just cause, by a two-thirds vote of the Board of Directors at any meeting of the Board of Directors duly called and convened, when the removal will best serve the interests of this corporation. Past Presidents are able to attend any Board meeting but are classified as non voting members of the Board of Directors and therefore are not needed to make quorum.

General Powers:

The Board of Directors shall have the control and management of the affairs and business of this Chapter. Such Board of Directors shall only act in the name of the Chapter when it shall be regularly convened by the President after due notice of such meeting to all the directors. The Board of Directors may make such rules and regulations covering its meetings as it may in its discretion determine necessary.

ARTICLE V

OFFICERS:

The officers of the Chapter shall be President, Immediate Past President, Vice President, Secretary and the Treasurer. The Officers shall be elected for a two (2) year term by a majority vote at the annual membership meeting.

ARTICLE VI

MEETINGS:

The annual meeting of members of the Chapter for the election of officers and directors at large and the transaction of such other business as may properly come before it, shall be held at approximately the same time and place as the Gateway Chapter of Sports Turf Managers annual meeting. The exact time and place of the annual meeting shall be fixed by the Board and notice thereof given by the Secretary to the members.

Special meetings of the members may be called at any time by the President, or by a majority of the Board of Directors, or upon written request to the Secretary of not less than one-tenth (1/10) of the membership votes entitled to be cast.

ARTICLE VII

AMENDMENTS:

This constitution may be amended at any annual meeting of the members of the Board by a majority vote of members present with or without the previous notice having been sent to members regarding the amendments shall have been filed with the Secretary at least thirty (30) days before the date of the annual meeting. This constitution may also be amended at a special meeting of the members, provided notice of such amendment (s) has been mailed communicated via regular mail or electronically to vote at least ten (10) days in advance of the special meeting.

BY-LAWS

ARTICLE I

ELECTIONS

Section I: All new members of the Board shall be elected by majority vote at the annual meeting of the Chapter. Nominations for all positions can be made by any dues paying member that is in good standings with the chapter prior to the date of the meeting. Nominations shall also be from the floor.

VOTING

Section II: Each director shall have one vote and such voting may be done by written proxy. A tie vote will be decided by the President.

ARTICLE II

DUTIES OF THE BOARD OF DIRECTORS

Section I: *The Board of Directors shall have the responsibility and the authority to manage the affairs of this Association in accordance with the Constitution and By-Laws and the will of the membership.*

Section II: *The Board of Directors shall determine the annual dues of the members of the Association and the effective date thereof.*

Section III: *Vacancies in the Board of Directors and the Officers occurring during the year shall be filled by the Board of Directors and any director or officer so chosen shall hold office until the next annual meeting. Nominations for filling such vacancies shall be made by special meeting or communicating via regular mail or electronically, a vote of the Board of Directors. Any officer or agent elected or appointed by the Board of Directors may be removed by a two-thirds vote of the Board of Directors whenever in its judgment the best interests of the corporation would be served.*

ARTICLE III

DIRECTORS MEETING

Section I: *A) A majority of the existing Directors shall constitute a quorum of the Board of Directors.*

B) The act of majority of the Directors present at a meeting at which quorum is present shall be the act of the Board of Directors.

Section II: *Regular meetings of the Board of Directors shall be held during the business year following each annual meeting of the Chapter. There shall be at least three (3) of these meetings held each year.*

Section III: *Special meetings of the Board of Directors may be held at any time and place upon call of the President or at the request of five (5) or more Directors.*

Section IV: *Notice of all meetings of the Board of Directors shall be given at least ten (10) days in advance of the meeting date.*

ARTICLE IV

DUTIES OF EACH OFFICERS

- Section I:** *The President of the Chapter shall attend and preside at all meetings of the Chapter, its Board of Directors and performs generally the duties customarily required of this office. Between officers meetings, the President shall act in the best interest of the organization if immediate decisions or actions are required. The President shall report at the next officers meeting any such action taken and it shall be recorded in the minutes of the Chapter Officers. The Chapter President shall attend and represent the chapter at the Annual National Sports Turf Managers Association Conference and the Chapter Officer Training Session (COTS) event.*
- Section II:** *The Immediate Past President shall attend all meetings of the Chapter and its Board of Directors and assist the President. In the absence or disability of the President shall assume and perform the duties of the President. If the President is unable to attend and represent the chapter at the Annual National Sports Turf Managers Association Conference and the Chapter Officer Training Session (COTS) event, the Immediate Past President shall go in his/her place.*
- Section III:** *The Commercial Vice President shall attend all meetings of the Chapter and its Board of Directors and in the absence or disability of the President and Immediate Past President shall assume and perform the duties of the President. The Commercial Vice President will be the liaison between the Chapter and Commercial Members.*
- Section IV:** *The Secretary shall have charge of the minute books and membership records of the Chapter and shall issue notices of meetings. He/she shall keep or cause to be kept minutes of the meetings of the Chapter and its Board of Directors. With the President, he/she shall execute and sign such instruments as required his/her*

signature or attestation. Updating the Chapter web site will also be a duty of the secretary.

Section V: The Treasurer shall collect and deposit to the account of the Chapter in a designated depository all funds assessed from its members or otherwise made payable to the Chapter and shall have custody of the money and securities of the Chapter and shall keep a full and accurate record of receipts and disbursements of the Chapter available in ample time prior to the meeting for audit by auditors selected by the Board of Directors. He/She shall report the financial status of the Chapter at any meeting of the Board of Directors upon request by the President. The Treasurer shall be responsible for filing the Annual Report for the Articles of Incorporation with the Secretary of State.

Section VI: Committees. The Chapter Officers may, at its discretion, create standing committees to be elected by the Officers.

ARTICLE V

DUES

The annual dues for each class of membership in the Gateway Chapter of the Sports Turf Managers Association, as determined by the Board of Directors are due and payable on January 1st of each year. No delinquent member is entitled to vote on any business of the Association.

ARTICLE VI

MEETINGS

Section I: Notice of meeting of the members of the Chapter shall be mailed communicated via regular mail or electronically to members entitled to vote at their respective last known addresses not less than ten (10) days before any regular meeting.

Section II: A quorum at any meeting of the members shall consist of ten (10) or more members present in person but a lesser number present at a properly called meeting may meet and adjourn from time to time until a quorum is present.

Section III: *A face to face meeting of the Chapter Officers is required at least three times a year.*

Sections IV: *Robert's Rules of Order shall govern in all business meetings of the Association.*

ARTICLE VII

GIFTS AND DONATIONS

Section I: *Gifts and donations for research or other purposes within the objectives of the Chapter as defined in its Constitution shall be accepted, subject to approval of the Board of Directors.*

Section II: *All gifts and donations shall be payable to the Treasurer of the Gateway Chapter of the Sports Turf Managers Association and the Treasurer shall keep a record of receipts and disbursements of such gifts and donations which shall be available for audit at any time.*

ARTICLE VIII

AMENDMENTS

These By-Laws may be amended at any annual meeting of the members of the Chapter by a majority vote of members present with or without previous notice having been sent to members regarding the amendments to be made, provided that a copy of all proposed amendments shall have been filed with the Secretary at least thirty (30) days before a special meeting of the members, provided notice of such amendment (s) has been mailed to each member entitled to vote at least ten (10) days in advance of the special meeting.

These By-Laws may be amended at any scheduled Board of Directors meeting of the of the Chapter by a majority vote of the officers at which a quorum is present with or without previous notice having been sent to members regarding the amendments to be made, provided that a copy of all proposed amendments shall have been filed with the Secretary at least thirty (30) days before the scheduled meeting.